

## **SNOQUALMIE CITY COUNCIL SPECIAL AND REGULAR MEETING MINUTES**

March 24, 2003

Snoqualmie Union Hall  
8086 Railroad Ave SE

### **6:00 PM SPECIAL MEETING**

#### **CALL TO ORDER**

Mayor Fletcher called the meeting to order at 6:10 P.M

#### **PRESENT**

##### Council members

Matt Larson

Dick Kirby

Greg Fullington

Marcia Korich

##### Staff

Gary Armstrong, City Administrator

Pat Anderson, City Attorney

Jodi Warren, CMC, City Clerk

Don Isley, Director of Public Safety (arrived @ 6:30 PM)

#### **ABSENT**

##### Council members

Jay Rodne (extended leave of absence granted for active military duty)

### **EXECUTIVE SESSION REGARDING POTENTIAL LITIGATION (RCW 42.30.110)**

Mayor Fletcher adjourned the meeting at 6:10 PM for an Executive Session regarding potential litigation. Mayor Fletcher stated that the Executive Session would last approximately 60 minutes and that there may be action taken when the regular council meeting reconvenes.

Mayor Fletcher reconvened the special meeting at 6:55 PM

#### **ADJOURNMENT**

There being no further business to come before the council, Mayor Fletcher adjourned the special meeting at 6:55 PM.

### **7:00 PM REGULAR MEETING**

#### **CALL TO ORDER**

Mayor Fletcher called the meeting to order at 7:04 P.M. Councilmember Matt Larson led the Pledge of Allegiance.

#### **PRESENT**

##### Council members

Matt Larson

Dick Kirby

##### Staff

Gary Armstrong, City Administrator

Pat Anderson, City Attorney

Greg Fullington  
Marcia Korich

Jodi Warren, CMC, City Clerk  
Janet Carr, City Treasurer  
Don Isley, Director of Public Safety  
Nancy Tucker, Director of Planning  
Bob Rowe, Deputy Fire Chief  
Kirk Holmes, Public Works Director  
Jim Tinner, Building Official  
Jim Shaffer, Police Division Captain  
Cecelia Boulais, Recycling Coordinator

#### **ABSENT**

##### Council members

Jay Rodne (extended leave of absence granted for active military duty)

#### **CITIZEN COMMENTS AND REQUESTS**

None.

#### **PUBLIC HEARINGS, PRESENTATIONS AND APPOINTMENTS**

None.

#### **CONSENT AGENDA**

Items listed below will be enacted by one motion. If separate discussion is desired on an item, that item may be removed from the Consent Agenda and placed on the regular Agenda at the request of a Councilmember.

**MOVED** by Marcia Korich, second by Greg Fullington to approve the Consent Agenda as stated.

##### Approval of Minutes

March 10, 2003

##### Approval of Warrants

Claims Warrant No. 23999 through 24082 totaling \$152,678.02

##### Other Approvals

**AB 03-026 Grant contract for Waste Reduction and Recycling (WRR) Grant from King County**

Contract D32923D contains the responsibilities, scope of work and budget for the City of Snoqualmie's recycling activities for the Waste Reduction and Recycling (WRR) Grant Program. The contract grant amount is \$11,849. We use WRR grant funds for the Cleanup Day/ Special Recycling Collection Event, Promotion of Yard waste Recycling (including Home Composting and Christmas Tree recycling) and other Waste Reduction and Recycling activities. This is a reimbursement grant with no matching funds required.

**AB 03-027     Setting A Date For A Public Hearing On The Sale Of Property  
Originally Acquired For Public Utility Purposes**

The City desires to surplus miscellaneous items that are no longer a use to the City. State law requires a public hearing prior to the surplus of any equipment purchased with Public Works funds. To Set A Public Hearing Regarding the surplus of equipment purchased with Public Works funds on April 14, 2003 At 7:00 PM Or Soon Thereafter

Motion carried 4 to 0.

**ORDINANCES AND RESOLUTIONS**

*Finance and Administrative Services Committee (Marcia Korich, Chair - Matt Larson, Member)*

**AB#03-028     Resolution Canceling Certain City Paid Warrants.**

The City Council authorizes payment of City Warrants throughout the budget year. Certain Claims warrants are over one year old and must be cancelled, as required by RCW 39.56.040. Warrant number 21124 has not posted to the City's account. Bank has considered it lost transit

**MOVED** by Marcia Korich, second by Dick Kirby to adopt **Resolution No. 667**, Canceling Certain City Paid Warrants. Discussion. Motion carried 4 to 0.

**AB#03-029     Resolution Naming The City Sports Complex located on Park Street,  
"Centennial Fields".**

The City has unofficially referenced the new sports facility on Park street as Tree Farm Park due to its prior use as a Christmas Tree Farm. The Parks Board has recommended naming the new sports complex "Centennial Fields" in honor of the opening of the park during the city's centennial celebration. An expenditure of approximately \$2000 will be required to replace the lettering on the entrance sign.

**MOVED** by Marcia Korich, second by Greg Fullington to adopt **Resolution No. 668**, Naming The City Sports Complex located on Park Street "Centennial Fields". Discussion.

**MAIN MOTION AMENDED** by Marcia Korich, second by Greg Fullington to add "and authorize an expenditure not to exceed \$2000.00 for new sign lettering". Motion, as amended, carried 4 to 0.

**AB#03-030     Resolution Establishing a Fee Schedule for the Purchase of Centennial Memorabilia**

The City of Snoqualmie was incorporated in 1903, and will celebrate the 100<sup>th</sup> anniversary of its incorporation in 2003. The City Council desires to mark the City's

centennial with a community celebration and offsetting those expenses by offering certain memorabilia for purchase. This Resolution sets the fee for those memorabilia items.

**MOVED** by Marcia Korich, second by Dick Kirby to adopt ***Resolution No.669***, Establishing A Fee Schedule For The Purchase Of Centennial Memorabilia. Discussion. Motion carried 4 to 0.

**Planning and Parks Committee (Dick Kirby, Chair - Jay Rodne, Member)**

**AB#03-031 Resolution of the City of Snoqualmie, Washington, Establishing a Pea-Patch Community Garden Program and Establishing Fees for the Use of Pea-Patch Garden Plots**

The resolution adopts the Pea-Patch Community Garden Program, providing space for garden plots on City-owned lots, and establishes fees for the seasonal use of pea-patch garden plots by interested citizens.

**MOVED** by Dick Kirby, second by Greg Fullington to adopt ***Resolution No. 670***, Establishing a Pea-Patch Community Garden Program and Establishing Fees for the Use of Pea-Patch Garden Plots. Discussion.

Council concurrence to limit to two plots per citizen with a lottery for any remaining.

Frank Lonergan, 38260 SE Fir Street requested that the Council consider low income and senior rate.

Motion carried 4 to 0.

**REPORTS**

**MAYORS REPORT**

Mayor Fletcher reported that the Snoqualmie Valley Governments Association would be holding their bi-monthly meeting on Wednesday, March 26<sup>th</sup> at 6:30 PM at the Honey Farm.

The Mayor reported that 89 Centennial Blankets have been sold to date.

Jay Rodne is reported to be well and had a happy birthday.

**REPORTS/NEW BUSINESS OF THE COUNCIL COMMITTEES**

**Committee of the Whole**

Matt Larson inquired about the status of the trees on Fairway Ave that were removed last year and to date have not been replaced.

Mayor Fletcher requested that he be added to the Pending Business List and that the tree replacement program, community center options and the K-West restrooms be added.

Community Relations Committee (Greg Fullington, Chair, Marcia Korich Member)

Councilmember Fullington reported that the committee is working on a mission statement for human service fund request procedures and policies.

Finance and Administrative Services Committee (Marcia Korich, Chair – Matt Larson, Member)

**AB#03-032 Authorize or ratify the filing of a Superior Court appeal of the King County Hearing Examiner decision to dismiss the city's case regarding the Weyerhaeuser Berm and Sort Yard fill**

The city made a complaint to King County DDES regarding the Weyerhaeuser berm and sort yard fill. DDES elected not to take enforcement action. The city appealed the decision to the King County Hearing Examiner. The Hearing Examiner made the decision to dismiss the cities appeal. This would authorize Superior Court review of the King County Hearing Examiner decision to dismiss.

\*The actual cost of this action is undetermined. The Council did authorize the expenditure of up to \$25,000 to appeal the berm and sort yard fill issue. There is \$58,000 currently budgeted in the general legal budget. It is likely that this fund will be over the budgeted amount, and could require a budget amendment at the end of the year.

**MOVE** by Marcia Korich, second by Dick Kirby to ratify the filing of a Superior Court appeal of the King County Hearing Examiner decision to dismiss the city's case regarding the Weyerhaeuser Berm and Sort Yard fill. Discussion. Motion carried 4 to 0.

**AB#03-033 Approve the use of the city logo to be included in a mural on the Mike Kirkland building in historic Snoqualmie**

As a part of the City's Centennial, the Mayor has been working with the art class at Mt. Si on a design that can be used for a mural on a wall of the Mike Kirkland building (the wall by the Snoqualmie Market). The design is likely to include the city logo. While the city logo is not copyrighted, it is the desire to obtain approval by the Council for this special use

**MOVE** by Marcia Korich, second by Greg Fullington to approve the use of the city logo to be included in a mural on the Mike Kirkland building in historic Snoqualmie. Discussion. Motion carried 4 to 0.

**AB#03-034 Position Description for Confidential Assistant to City Administrator/Deputy City Clerk**

It is the responsibility of the Legislative Body (Council) to define the powers, functions and duties of officers and employees of the City. The Confidential Assistant to the City Administrator has filled in or substituted for the City Clerk in

the City Clerk's absence, attending Council meetings, preparing and gathering documents for the Council Agenda, etc. The Confidential Assistant to the City Administrator is applying to receive a scholarship to attend the Northwest Institute and the proposed change would facilitate in the process. This change/update is minor and further defines the existing scope of responsibilities. This position is a Management/Professional Position which is an MP 13.

**MOVE** by Marcia Korich, second by Dick Kirby to approve the Confidential Assistant to City Administrator/Deputy City Clerk Position Description. Discussion. Motion carried 4 to 0.

**AB#03-035 Special Event Permit – Events Northwest (Starbucks Company Picnic)**

SMC 12.20.020 states no person shall use, occupy or obstruct the free use by other persons of any public street, park or other public property for the purpose of conducting a special event without first having obtained a permit, said permit to be known as a Special Event Permit. The applicant has met the application requirement

**MOVE** by Marcia Korich, second by Matt Larson to approve a Special Event Permit to Events Northwest for the Starbuck Coffee Company Annual Picnic, at Snoqualmie Point Park on July 19, 2003, contingent on compliance with staff recommendations. Discussion. Motion carried 4 to 0.

**Planning and Parks Committee (Dick Kirby, Chair – Jay Rodne, Member)**

Councilmember Kirby reported that there were two agenda bills that had been pulled from the draft agenda that would be going back to his committee to be further reviewed.

**Public Safety Committee (Jay Rodne, Chair – Greg Fullington, Member)**

No report.

**Public Works Committee (Matt Larson, Chair - Dick Kirby, Member)**

**AB#03-036 Approval of Accela Tidemark Advantage Cost Quotation of \$21,597.00 for Upgrade of Permit Plan from Version 2.5.3 to Version 2.6.1 and authorize the Mayor to sign.**

We are in need of the Accela Tidemark Advantage upgrade Version 2.6.1 from our present outdated Version of 2.5.3. We are now a member of an alliance with ECityGov, our joint venture with neighboring cities, which now gives us the capability of online permitting. In order to properly interface with this new alliance, we need the latest version of Permit Plan. The upgrade is also necessary to enhance our permit tracking system (Permit Plan) so that the City may generate the many necessary reports that are requested monthly from internal and external sources, as well as being able to generate the yearly Census. The City, in recent years, has already invested over \$50,000 for the Permit Plan system, and this upgrade will

enable the City to utilize the system's capabilities to the fullest. We have been greatly impaired in our abilities using the present system due to the lack of upgrades.

**MOVE** by Matt Larson, second by Greg Fullington to approve purchase of Accela Tidemark Advantage Cost Quotation of \$21,597.00 for Upgrade of Permit Plan from Version 2.5.3 to Version 2.6.1 and authorize the Mayor to sign. Discussion.  
Motion carried 4 to 0.

#### **STAFF REPORTS (Second Meeting of the Month – Verbal Reports)**

Jodi Warren, City Clerk reported on her attendance at the Washington Municipal Clerks annual conference and thanked the Mayor and Council for allowing her to attend.

Jodi also reported that she is working with a potential new records retention facility.

Jodi attended a Public Information Officer Emergency Management Update on Homeland Security issues. She will be meeting with Director Isley to make a full report.

Don Isley, Director of Public Safety reported that the Police Division is working on the courts issue and that the Emergency Management Division has issued a memo regarding the Homeland Security elevated orange alert.

Gary Armstrong, City Administrator reported that revenues are coming in better than expected.

Pat Anderson, City Attorney stated that he would be arguing the annexation issue to the State Supreme Court tomorrow.

Kirk Holmes, Director of Public Works stated that he attended a 205 team meeting today and was working to resolve some real estate acquisition issues.

Jim Tinner, Building Official reported that building is going strong, which indicates a good local economy.

Jim Schaffer, Police Captain reported on the COPS function to be held on Saturday at the Snoqualmie Middle School.

Nancy Tucker, Director of Planning reported on the All Hazards meeting. There was good information from the consultants.

The Arts Commission has made a call for artists for the Centennial Fields artwork.

The Downtown Revitalization Conference will be held the first part of May in Chelan.

#### **CITIZENS COMMENTS**

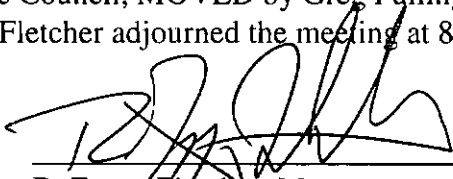
None.

## ANNOUNCEMENTS

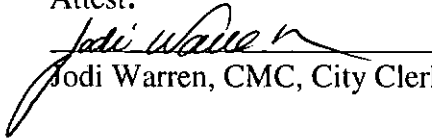
None.

## ADJOURNMENT

There being no further business to come before the Council, MOVED by Greg Fullington, second by Marcia Korich to adjourn the meeting. Mayor Fletcher adjourned the meeting at 8:40 PM.

  
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R. Fuzzy Fletcher, Mayor

Attest:

  
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Jodi Warren, CMC, City Clerk

Minutes Recorded by Jodi Warren, CMC City Clerk